

30th April 2024 – Meeting Tracker – FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	Present	Ross Henning Lesley Palmer Kirsty Rose Matthew Short Nick Botterill Adrian Foster Laurence Cable Graham Worsnop Gemma Winslow Nic Puntis Clare Cape Claire Mansfield Neil Hutton			
	Apologies	Anthea Kelsall Adam Carwardine			

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2.	Notes of the last meeting (25th Jan 2024)				
		The minutes and recommendations of the previous meeting were considered at the Chippenham Area Board scheduled for the 11 th March 24.			
3.	Finance				
3.1		<u>Financial position at 30th April 2024:</u> (a) 2024-25 allocation = £36,174 (b) 2023-24 carried forward = £31,400.92 (c) 2024-25 3 rd party Contributions = £61,357.50 (d) Total Budget for 2024-25 =£128,932.42 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2023-24) = £118,850.00 (f) Current Balance = £10,082.42 (d-e)	30% contribution to be retained.		
4.	Major Maintenance				
4.1		The most up to date information regarding major maintenance schemes can be seen here Highways Asset Management - Wiltshire Council			

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5.	Items awaiting decision				
5.1	4-19-5 Hill Rise / Barrow Green, Chippenham – 20mph speed limit	25/01/24 Cabinet member decision to proceed has been made. This can now proceed to implementation subject to confirmation of TC contribution.	30/04/24 CTC to consider funding ahead of LHFIG in July.		CTC
5.2	4-20-11 Fairfoot Close to Gascelyn Close	25/01/24 Cycle Chippenham has secured £5k funding from Bath and West Community Energy which is to be used to fund the topographical survey and legal order process. Cycle Chippenham have also secured an additional £5k and are awaiting outcome of bid to landfill fund and bid to WW community fund. Borough Lands charity discussions are ongoing. £7k from LHFIG 2024-25 budget has already been agreed. LHFIG ask CTC to match this £7k contribution. CTC to confirm.	30/04/24 CTC to consider funding ahead of LHFIG in July. Design progressing. Land transfer underway. Cycle Chippenham securing additional funding. The group thanked LC for his work to gather the required funding. Conversion order for RoW to be advertised.		CTC KR
5.3	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning Speed Limit Implementation.	25/01/24 The speed limit review recommended a change in speed limit from the Biddestone Crossroads to Ford at a cost of £16,000. This is approximately 2.5km with 15% in North Wraxall parish and Castle Combe parish (carriageway centre line is boundary), 36.5% in Biddestone and Slaughterford parish and 48.5% in Yatton Keynell parish. A proposal for pedestrian improvements at The Shoe have been circulated with the note tracker for consideration.	30/04/24 Contribution declined from YKPC and B&SPC – letter enclosed. Response to letter to be prepared by RH and KR. Awaiting response re contributions from NWPC and CCPC.		RH/KR

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		<p>Group asked if the criteria would be met for a substantive bid. KR advised this was unlikely as the improvements could be implemented in a phased approach.</p> <p>Funding of the speed limit change was agreed from next years budget, subject to a 50% from parish councils split by percentage. This would require the following contribution amounts:</p> <p>Biddestone and Slaughterford PC - £2920 North Wraxall PC - £3880 Castle Combe PC – £600 Yatton Keynell PC - £600</p>	<p>KR to check contribution level calculations and update group re formula etc.</p> <p>Meeting to be arranged with parish council representatives to discuss funding.</p> <p>It is noted that CWPC contributed to the cost of the initial assessment.</p>		
5.4	A420 The Shoe – pedestrian improvements	<p>The Shoe – the secondary schools in Chippenham are to be encouraged to include improvements in a bid to Taking Action on School Journeys. Otherwise LHFIG will consider implementing this as a further phase of A420 works.</p> <p>It was agreed to fund a topo survey at an estimate of £1500 subject to a 30% contribution from NWPC.</p>	<p>30/04/24</p> <p>The topo survey quote has been received at £2050. Additional funding is required.</p> <p>Awaiting confirmation of contribution from NWPC</p>		NWPC
5.5	4-23-13 Fallow Field Close/Foxgrove/Footpath CHIP115	<p>Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.</p> <p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along</p>	<p>30/04/24</p> <p>CTC to consider funding ahead of LHFIG in July.</p>		CTC

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		<p>CHIP115 where access is possible without needing to negotiate chicane barriers. All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is maintained to enable those using mobility aids to pass through unhindered?</p> <p>06/07/23 KR to review and report back to group.</p> <p>25/01/24 The 6no barriers can be removed for an estimated cost of £650.</p> <p>Allocation of funding is required from LHFIG and TC.</p> <p>Agreed subject to TC funding agreement.</p>			
5.6	4-20-15 A420 Ford – Crossing Points.	<p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p> <p>06/07/23 Funding alternatives require applications through a charitable vehicle – not open to parish councils generally.</p> <p>KR to provide information to parish council.</p> <p>KR to find out whether list is held by WC for funding opportunities.</p>	<p>30/04/24 Awaiting confirmation of contribution from NWPC.</p>		NWPC

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		<p>03/10/23 Proposed locations and standard detail included with note tracker.</p> <p>25/01/24 Awaiting funding</p> <p>This to be combined with the other A420 scheme.</p> <p>GW confirmed that one location preferred to start with rather than both. Old Coach Road chosen. £6k total</p> <p>Approve in principle subject to funding and confirmation from PC.</p>			
5.7	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p> <p>25/01/24 Design resource now available and progressing.</p>	<p>30/04/24 Design process has highlighted issue with the location of a stay associated with utility pole. KR has discussed with Mike Crook and it has been agreed to seek quotation for utility diversion before a decision is made on how to proceed.</p>		KR

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5.8	Dropped kerbs exercise - Chippenham	<p>25/01/24</p> <p>The following dropped kerbs have now been completed.</p> <p>011 – St Lukes Rd (Lloyds Pharmacy) 012 – St Lukes/St Francis 015 – Kent Close footpath 016 – Kent Close/Sarum Road 042 – Westbrook Close/Frogwell Road 044 – Park Avenue/Bristol Road 032 – Culverwell Road</p> <p>KR to circulate updated list of dropped kerb locations with note tracker. Proposal for funding £8,000 from next years budget agreed. CTC to be asked to contribute £4000.</p>	<p>30/04/24</p> <p>It was agreed that the following dropped kerbs will be taken forward to implementation, subject to CTC contribution.</p> <p>001 – Wessex Road/Brook Street 002 – Neeld Crescent 003 – Neeld Crescent 022 – Coniston Road/Queens Crescent 019 – Sarum Road/Queens Crescent 026 – Allington Way</p>		CTC
5.9	<p>4-23-22 High St, Kington St Michael</p> <p>4-23-29 20mph Speed Limit Request, Kington St Michael</p>	<p>Traffic calming measures and signage exist. Unfortunately the give way arrangements do not prevent road users from speeding through disregarding the signage.</p> <p>Instead of a give way to oncoming traffic situation a stop/halt sign should replace this with appropriate road markings.</p> <p>The Parish Council is also requesting advice on how to achieve the lowering of the speed limit to 20mph. The Council will be installing SIDs to focus drivers minds but the long term solution must be a 20mph zone throughout the village.</p> <p>06/07/23</p> <p>KR explained that STOP line rules are not likely to be met at this location. To review site and report back to group.</p>	<p>25/01/24</p> <p>Awaiting update re: funding allocation and contribution from parish council.</p>		KSM PC

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		<p>Concerns around increased vehicle volumes and speeds.</p> <p>Want to highlight village environment etc.</p> <p>KR to ask for traffic survey to be redone.</p> <p>03/10/23 STOP signs and lines are regulatory and are for installation only where drivers are to enter major roads with restricted visibility. Neither the sign or road marking are permitted for use at traffic calming arrangements such as the one at High Street, KSM.</p> <p>For consideration of a 20mph speed limit in the village, it is necessary to undertake a 20mph speed limit assessment. The cost of this is £2500 of which a 30% contribution must be borne by the parish council. The assessment outcome will determine if a 20mph speed limit is appropriate. It does not guarantee that a reduced speed limit will be recommended nor does the cost of the assessment cover any of the costs associated with implementing any changes.</p>			
6.	Items awaiting/under construction/advertisement.				
6.1	4-20-15 C151 Ford – road markings and lining	25/01/24 Order is now with Milestone, awaiting works.	Signing complete. Road markings partially complete – awaiting remedial works.		To note
6.2	4-22-6 Primrose Way, Chippenham – Street nameplate	24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year. 25/04/23 Awaiting installation.	25/01/24 Works ordered. Awaiting installation.		

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6.3	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section (suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p> <p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p> <p>25/04/23 It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.</p>	<p>03/10/23 Lining to be painted when other lining works for LHFIFG are undertaken in the area.</p>		
6.4	4-23-6 North Wraxall	<p>25/01/24 Site meeting held with PC. Works order has been raised. Await installation (likely before Easter).</p>	Awaiting installation		
6.5	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p> <p>This is a request for inclusion at LHFIFG to allocate engineering resource to progress installation</p>	<p>25/01/24 Engineer now progressing location specific details and estimate ahead of works pack being issued.</p>		

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		<p>25/04/23 Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIFG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed.</p> <p>06/07/23 Site visit to be arranged.</p> <p>03/10/23 Site visit undertaken and proposals discussed. This has been passed to an engineer for delivery.</p>			
6.6	<p>6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton – 20mph speed limit</p> <p>B4039 Hillside Burton – 30mph speed limit</p>	<p>25/01/24 Traffic regulation order documents with TRO team awaiting formal consultation.</p>	<p>30/04/24 TRO consultation ended on 2nd April. Comments were received that require a cabinet member decision report.</p>		
6.7	<p>4-21-11 & 13 Upper Seagry – Gateways and Signing.</p>	<p>25/01/24 Works pack for advisory 20mph (TAOSJ funded) and village gateway and signing improvements has been issued to contractor. Implementation expected in February.</p>	<p>30/04/24 Awaiting installation</p>		
6.8	<p>4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction</p>	<p>25/01/24 Order raised for investigation into underground utilities to inform design.</p>	<p>30/04/24 Awaiting survey</p>		
6.9	<p>Various bridleways, Chippenham</p>	<p>Request for signing at bridleways listed below to make it clear that cycling is permitted.</p>	<p>30/04/24 Works pack preparation underway taking into</p>		To note

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		<ul style="list-style-type: none"> • CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35) • CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7) • CHIP33 – Lords Mead to Bumpers Farm Industrial Estate • CHIW20 – Bridge over A350 at Frogwell • CHIP40 – Forest Lane to Pewsham Way <p>15/01/24 KR to send plans to LC.</p>	consideration comments by Cycle Chippenham.		
6.10	4-21-22 Saxon Street, Chippenham – Street nameplate	03/10/23 CTC have now confirmed funding. This can progress to installation.			
6.12	Waiting Restriction Review – Batch advert – Chippenham Town See list of requests provided for info.	25/01/24 KR to add additional requests to list and circulate TRO plans.	30/04/24 Plans circulated with note tracker for information. Awaiting advert dates. It was agreed that the proposed No Waiting at Any Time on Queens Crescent will include No Loading at Any Time.		
6.13	4-22-18 Seagry Road, Sutton Benger	25/01/24 Order issued to contractor. Awaiting implementation.	30/04/24 Awaiting completion.		
7.	Items under review				
7.1	4-20-3 Hardenhuish Avenue Chippenham	24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns. 25/04/23	25/01/24 Cllr MacDermid has confirmed that residents are keen for 20mph limit.		KMcD

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		<p>Cllr MacDermid and town councillors to canvas residents.</p> <p>06/07/23 Awaiting update following residents survey.</p> <p>03/10/23 Residents survey indicated that some residents would like to see a 20mph speed limit introduced, but others felt unlikely to be needed as parked cars slow vehicle speeds at present.</p> <p>Other issues highlighted were:</p> <ul style="list-style-type: none"> • School related parking on Yewstock. • Drivers using route to avoid traffic lights at New Road/Station Hill. • Possible closure of one end of avenue to prevent through movement – unlikely to be supported by all. <p>RH and LC to speak to KM about survey results.</p>	<p>No action agreed by LHFIG at this meeting.</p> <p>The group asked for the results of the survey to be made available for review.</p>		
7.2	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p>24/01/23 KR to circulate report once complete.</p> <p>25/04/23 Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i></p> <p>06/07/23</p>	<p>03/10/23 KR to continue to seek funding opportunities arising from local development.</p> <p>Note after meeting: funding potentially available through Landfill Communities Fund.</p>		KR

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		<p>Report circulated with note tracker. Active travel improvements and crossing recommended. LHFIG may wish to consider alternative funding opportunities set out in report.</p> <p>Funding opportunities through development management are being sought.</p> <p>03/10/23 Opportunities for funding through development management still being sought.</p> <p>KR to find out if any funding available as part of solar farm development.</p> <p>LHFIG to write to Strategic Planning Committee and speak to development control officer to further highlight request for funding.</p>			
7.3	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	<p>24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.</p> <p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p> <p>25/04/23 Awaiting update from Atkins. KR to provide as soon as available.</p> <p>06/07/23</p>	<p>25/01/24 Opportunities for funding through development management still being sought.</p> <p>It was agreed that if funding does not become available through development etc, then a substantive bid will be submitted in 2025.</p>		

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		<p>Technical note received from Atkins with options included. Atkins preferred option is option 2 at a cost of approx. £91,000.</p> <p>KR to raise vegetation cutting back with area office.</p> <p>LC – should be upgraded to included cyclists.</p> <p>KR to discuss alternative funding opportunities and if none available, substantive bid to be considered.</p>			
7.4	4-23-11 Stanton St Quintin	<p>Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.</p> <p>25/04/23</p> <p>LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.</p> <p>06/07/23</p> <p>Letter to be written by RH & LC. To include Grittleton and other villages impacted by this.</p>	<p>03/10/23</p> <p>RH and LC to write to Michelle Donelan.</p>		
7.5	4-23-4 Marshfield Road, Chippenham	<p>Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to take evasive action due to traffic obstructions (poor design).</p> <p>The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.</p> <p>1 - An updated safety assessment of Marshfield Road is needed.</p>	<p>30/04/24</p> <p>Feasibility plans developed and circulated with tracker.</p> <p>Traffic data is also provided with the note tracker. Data from 2024 shows that 85th percentile speeds are 29mph and average speeds are 25mph. Weekday vehicle volumes are around 15,000 per day.</p>		

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		<p>2 - Review the impact of recent changes to traffic management on adjoining roads. 3 - Review road design/markings/signage. 4 - Reduction of speed limit to 20-mph 5 - Traffic assessment for best solution.</p> <p>25/04/23 KR to arrange site visit and review.</p> <p>It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.</p> <p>KR to speak to Mike Crook, Sustainable Transport.</p> <p>03/10/23 Site meeting held. Review for next meeting.</p> <p>Mike Crook has established that from a cycle perspective, it would be desirable to focus on other routes in the first instance however KR to review route in relation to resident's current concerns.</p> <p>25/01/24 Proposal issued with note tracker for consideration.</p> <p>KR to progress feasibility design for build outs and review traffic data once received.</p>	<p>Cost estimate for construction is £37,000. This would be eligible for substantive bid. The group may wish to fund a topographic survey to allow a more robust design to be prepared to enhance the chance of success if a bid is to be submitted.</p> <p>It was agreed to fund a substantive bid with a total contribution required of £12,000. LHFIFG are seeking a 50% contribution (£6000) from CTC.</p> <p>It was noted that discussions re cycle parking are ongoing with the cinema. A flat spot near the bus stop leading to ponding was also highlighted.</p> <p>RH to liaise with residents to update them regarding proposals.</p>		<p>CTC</p> <p>RH</p>
7.6	4-23-21 Footway tunnel, Bath Road to Southmead, Chippenham	The footway tunnel under the main railway line is unlit and is a "black hole" at night. It is a main pedestrian route between the Sheldon area and Bath Road. Having spoken to a number of residents it appears it is hardly used at night due to safety fears and there has been reports of ASB.	30/04/24 RH is in touch with Network Rail to discuss the possibility of providing		RH/KR

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		<p>Would like to see lighting installed.</p> <p>06/07/23</p> <p>To be included in site visit and to review.</p> <p>03/10/23</p> <p>Site visit undertaken.</p> <p>The footway under the rail bridge is part of CHIP7 right of way but is not owned by Wiltshire Council or part of the adopted highway.</p> <p>LHFIG can use funding to improve rights of way, however landowner permission would be required as well as permission to work under the rail bridge from Network Rail. Gaining this permission is likely to be a lengthy process and will have costs associated with it.</p> <p>25/01/24</p> <p>KR to speak to street lighting and open discussions with Network Rail.</p>	lighting. KR to also raise with Atkins.		
7.7	4-23-30 Union Road Chippenham	<p>Union Road links New Road and Old Road to the back of the station. It is current 2-way, but is restricted in width and the nature of businesses one the street, traffic flow and pedestrian movements have highlighted its current provision is not fit for purpose to encourage positive and smooth flow of vehicles, cyclists and pedestrian traffic.</p> <p>Given the current use of businesses on Union Road, parking and access constrains to and from both New Road, Old Road and the rear station entrance it has been discussed with the Artisan Quarter committee, and proposed, for Union Road to be changed to a one way road leading from Old Road to New Road in an</p>	<p>30/04/24</p> <p>Traffic data has shown that around 800 vehicles per day use Union Road, with approx. 700 of those travelling in a westbound direction. 85th percentile speeds are 18mph and average speeds 13mph.</p>		

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		<p>East to West direction. This would also involve pavement improvements, parking zone changes, cycle street parking and a contraflow cycle lane. Much of this change could be initially be completed through line painting works if needed, with a later phase to formalise the hard landscaping changes.</p> <ul style="list-style-type: none"> - The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting. - The Town Council asks that the LHFIG note the possibility for S106 funding to become available to support this highways improvement request, though this is subject to the determination of PL/2023/05290 to that effect. - It is further asked that any identified highways issues at or approaching the Langley Road junction are considered when addressing this request for Union Road. <p>03/10/23 The group asked if there is any potential for funding from GWR for this.</p> <p>KR to review and report back.</p> <p>Also to look at S106 funding opportunities. Local businesses willing to contribute.</p> <p>25/01/24 An initial review is underway, with collision data reviewed (no collisions recorded) and site visit undertaken. Traffic survey has been requested to determine vehicle numbers using the road currently. This will inform the design process.</p>	<p>There are no concerns around introducing a west-bound one-way system.</p> <p>The available carriageway space may not be able to accommodate all of the items requested. It is recommended that a topo survey be funded to allow design progression and a meeting held with interested parties to develop and agree the design. It is likely that this survey would be in the region of £2500.</p> <p>KR has arranged to discuss with colleagues involved in economic regeneration and planning to identify potential funding sources and how this may link with other aspirations within the town.</p> <p>The plans put forward by Artel are to be shared with KR.</p>		

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		<p>A planning application has been made for conversion to residential (S106 agreement – asking if can be used for highway changes instead of current arrangement for sculptures in park).</p> <p>Artel keen to contribute. Businesses keen to do fund raising.</p> <p>KR to progress design options following review of traffic information.</p>			
7.8	4-23-31 Grittleton Road Yatton Keynell	<p>The pavement on Grittleton Road at the junction with The Street (B4039) is narrow and sloped towards the road, the pavement was constructed around an existing front door step. This forces wheel chair users, mobility scooters users & those with push chairs into the road to pass this obstruction, with increased danger as there are usually vehicles parked in the road as well.</p> <p>Residents that use the Grittleton Road are unable to safely access the Surgery, School, Shop Village Hall & pub.</p> <p>25/01/24 KR to review and see if any action can be taken.</p>	<p>30/04/24</p> <p>There are two options to consider to mitigate this issue.</p> <ol style="list-style-type: none"> 1) Widening of the footway. This would need to be minimal due to the carriageway width but it appears possible to widen to 1m past the doorstep. This would make it difficult for cars to park here and removal of parking would need to be considered. 2) Seek alteration to the doorstep to determine if this can be removed. This would need the building owners 		YKPC

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			<p>consent and further investigation into what planning approvals may be required. This assumes that there is solid ground underlying the step.</p> <p>It was agreed that the parish council would be tasked with discussing removal of the step with the property owner.</p>		
7.9	4-23-33 Various side roads, Chippenham	<p>Request for side road treatments to provide pedestrian/cycle priority at a number of locations in Chippenham. Focus to be on Hungerdown Lane (East side) in the first instance.</p> <p>25/01/24 Site meeting held. KR to prepare options and cost estimate for side road junctions with Hungerdown Lane.</p>	30/04/24		
7.10	4-24-02 Flowers Yard, Chippenham	<p>https://maps.app.goo.gl/fjWJ7nWyLzdNRhTa8</p> <p>Parking for residents in flowers yard. This has been an issue for 15 years. Residents are unable to park anywhere near their properties due to flowers being used by, work vans, people working in town, people shopping and people using “The Arc”, even though there are two allocated car parks for them! The situation is going from bad to worse and I have been writing to the council for 15 years and I have copies of all correspondence. I have sent in petitions that were requested with signatures of all residents to ask for residents parking etc. Nothing has been done.</p>	30/04/24		

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		<p>The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p> <p>25/01/24 CTC are to be asked to consider if there is a requirement for wider residents parking schemes across the town centre.</p> <p>Resident survey to be undertaken to determine level of support for a residents parking scheme using information and questionnaire provided.</p>			
8.	Items awaiting further investigation / officer resource				
8.1	4-22-19 Pewsham Estate – dropped kerbs.	<p>24/01/23 LHFIG support request. KR to review request and contact resident for more information regarding locations</p> <p>25/04/23 Need information regarding locations of dropped kerbs.</p> <p>Cllr Cape to follow up with resident to see if locations have been identified. These locations are on a route to and from school.</p>	<p>30/04/24 This item to be removed from note tracker as covered within the overall dropped kerb item.</p>		
9.	Items on hold / for information only				
9.1	4-20-12 Baydons Lane to Long Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>04/10/22 No update</p> <p>25/04/23</p>			<i>To note</i>

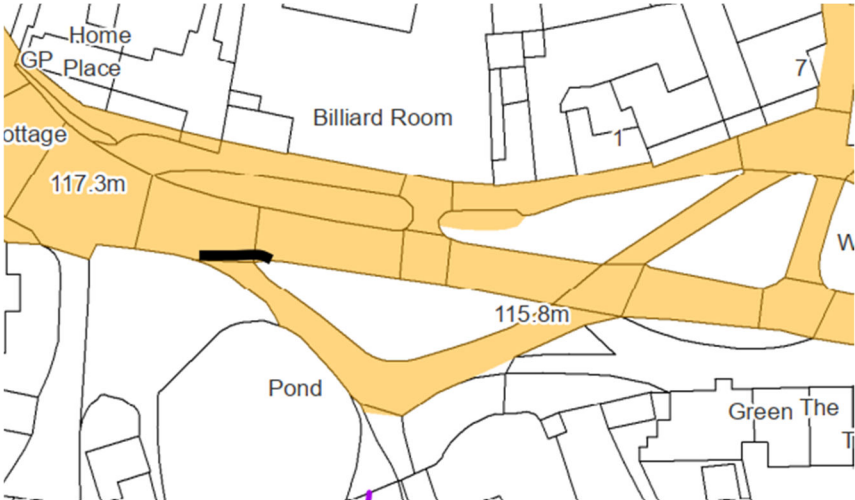
	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		No update. Sustainable transport currently working on priorities raised by CNDG.			
9.2	4-21-1 Shared Use Path – Island Park	<p>Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.</p> <p>25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.</p>			<i>To note</i>
9.3	<p>4-21-21 Hill Corner Road, Chippenham</p> <p>4-23-10 Hill Corner Road, Chippenham (request for street lighting and traffic calming)</p>	<p>The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>24/01/23 To be reviewed in Summer 2023 once new patterns are established following road opening.</p>			<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury Road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>			
9.6	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p> <p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p> <p>25/04/23 Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p> <p>The group remain keen to see 30mph speed limit on Bristol Road.</p>	<p>06/07/23 There is no scope to extend the proposals for Bumpers Farm to include further crossing facilities on Bristol Road (other than those already proposed by the scheme) or to reduce the speed limit to 30mph.</p> <p>Crossing across Hungerdown Lane is a request for the future and through LCWIP. To be considered as part of any crossing changes – potential to signalise junction.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>			
9.7	4-23-27 B4069 Kin House Kington Langley	<p><u>Existing issues</u></p> <ul style="list-style-type: none"> Residents currently find it unsafe to cross the B4069 especially with dogs to get to the rest of the village Increased number of vehicles entering and leaving Kin House due to its new commercial position as a successful event hotel since March 2022 HGV traffic out of Chippenham has increased due to the unsafe right turn at the Malmesbury road roundabout when using Kilverts Way forcing Wavin to direct all their northbound HGVs via B4069 <p><u>New issues</u></p> <ul style="list-style-type: none"> Opening of a shop & cafe in the grounds of Kin House will dramatically increase the volume of vehicles needing to enter or leave the property via Entrances A & B. It will also require pedestrians from the village to cross the B4069 to reach the Café & Shop. Currently, it is not safe to cross the B4069 in this area due to the high speeds of traffic and the 40MPH limit. The village support the creation of a shop and cafe and wish to use it as a village asset. This means a safe access for pedestrians is needed across B4069. There are two entrances either side of dangerous bends. The southbound 40MPH speed limit begins on a fast straight road from Sutton Benger, and is followed by a left-hand bend and then Entrance B to the Kin House is approximately 200m further – itself on a bend. We believe that the speed of cars & HGVs on this section of the B4069 is too high to allow the increased number of pedestrians to safely cross the road and the increased number of vehicles wanting to enter or leave the Kin House Shop & Café. 	<p>06/07/23 No request for funding at this stage.</p> <p>KR to review options for crossing facility and change to speed limit.</p> <p>Arrange site visit. Planning application to be submitted in around a month.</p> <p>03/10/23 Site visit undertaken and email report included with note tracker.</p> <p>Planning application being submitted by Kin House.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>One solution could be to extend the location of the existing 30MPH limits for the village of Kington Langley by about 300M southbound and 440m northbound on the B4069 to include the area in front of the Kin House. We believe that this action together with establishing an uncontrolled crossing area for pedestrians will greatly improve the safety of residents and pedestrian / vehicles entering and exiting the Kin House shop & café.</p> <p>This suggestion is supported by local villagers, the Kington Langley Parish Council and the owners of Kin House who are about to submit their planning application for their new shop & café at Kin House.</p> <p>We are, of course, open to other ways to resolve this issue.</p>			
9.8	4-23-23 A420 Allington Crossroads	<p>Highway safety at crossroads from linking local roads (Sheldon Lane and Allington Lane). Backing up traffic to A350 Bumpers Farm roundabout prevents lane users to enter and egress A240 safely.</p> <p>The A420 is National speed limit. Yellow box junctions should be introduced on A420 to keep the junction clear for linking and through traffic to avoid traffic jams and increase highway safety</p>	<p>06/07/23 Await outcome of rugby club access decision as this would have an impact upon this crossroads.</p>		
9.9	4-23-25 Bath Road, Chippenham	<p>The Ambulance Service have taken up residency in one of the units on the Bath Road industrial Estate. At peak traffic times our crews are finding it difficult to exit the site even under blue light conditions and have witnessed several instances of panicked members of the public trying to make space.</p> <p>I have been asked to enquire about the possibility of having a hatched box area installed at the exit of the estate leading on to the main Bath Road. Wiltshire Council have confirmed that this would require some additional traffic management to be undertaken</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>06/07/23 KR to look at cost estimate as a priority.</p> <p>03/10/23 To provide a yellow box marking covering the junction (approx. 200m2), temporary signals are likely to be needed and as such the permanent signals would need to be switched off.</p> <p>Including traffic management, the cost estimate for providing the yellow box marking is £3500.</p> <p>This road is on the list for carriageway resurfacing. KR has asked for confirmation of dates and the possibility of including the yellow box marking as part of those works.</p> <p>Potential next financial year for resurfacing. To be put on hold until then.</p>			
10	New Requests submitted since the last meeting				
10.1	4-24-05 Langley Road Chippenham	Request for H bar marking across driveway at no 45 Langley Road	<p>30/04/24 It was agreed to include this as part of lining works to be undertaken as part of implementation of waiting restrictions when this takes place.</p>		
10.2	4-24-06 The Green Biddestone	We need double dashed lines to mark the end of a short road where it joins the main road on Biddestone village green (see attached map with black line showing location). This would indicate to drivers that this is a junction and that cars need access - currently some drivers regard it as a parking area, blocking access for residents. These lines would indicate it is a road and therefore drivers would be less likely to block it.	<p>30/04/24 Funding up to £500 was agreed, subject to 30% contribution from the parish council. If possible, this lining will be undertaken when a lining crew visit</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			Ford, thus reducing the cost.		
10.3	4-24-07 Canal Road Chippenham	<p>Canal Road is accessed when coming off the A4 (Pewsham Way). This road is a 50mph limit, and Canal Road is 30mph. At the end of Canal Road is Kings Lodge Primary School, a pre-school and a nursery. This road has frequent and heavy foot traffic during the school drop-off hours - mostly very young children and parents. Unfortunately, nobody seems to pay attention to the speed limit here and we have personally experienced a lot of very fast and dangerous traffic. This could be deadly to any child accidentally stepping out into the road.</p> <p>We would like to see some kind of traffic calming scheme implemented to stop the boy racers, trades vans and lorries that speed down Canal Road. Even a few more 30mph signs would really help (the only one present is easy to miss when you turn off the A4). Other options could include speed bumps, road narrowing, or a digital sign that shows people their speeds.</p>	<p>30/04/24 This item is to be referred back to CTC for consideration for SID deployment. They may also wish to request a traffic survey to determine current speeds.</p>		
10.4	4-24-08 Lackham Circus/Stockwood Road, Chippenham	Reports have been received that there have been near misses when approaching the above junction. It is a blind junction so	<p>30/04/24 The group determined that no action to be taken. It</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>when cars are parked on Stockwood Road, you can't see what is coming along the road at speed.</p> <p>A Stonewater customer had put in a request to yourselves for a convex mirror to be installed but we now understand you do not do this as it could potentially be more of a risk. We would therefore not feel comfortable installing one on Stonewater land for the same reason.</p> <p>Are you able to look at possible yellow lines on Stockwood Road or signage to reduce the speed etc.</p>	was concluded that parking restrictions would create additional problems, such as increased vehicle speeds.		
10.5	4-24-09 River Street Chippenham	<p>River Street is extremely dark as it has no street lighting. We attend Old Baptist Chapel and use the Borough parade carpark. The elderly congregation have expressed concern that they are worried for their safety as they may fall due to it being so dark. This also applies to the younger generation.</p> <p>We would be very grateful if a street light was erected in the River street lane or on one of the existing buildings, so we (and the general public) can see when it is dark.</p>	<p>30/04/24 KR to discuss with Atkins street lighting to determine feasibility.</p>		
10.6	4-24-10 Deansway Chippenham	<p>There is a blind chicane section on our road that is routinely being used for overflow parking which is forcing road users to drive on the wrong side of the road around a blind bend. We have seen several near misses with cyclists coming around the bend to find they are faced with an oncoming car on the wrong side of the road.</p> <p>There isn't clear visibility from either side of the chicane and therefore this is an accident waiting to happen</p> <p>I believe double yellow lines should be added to the chicane section to allow smooth running of traffic and to prevent any accidents from happening.</p>	<p>30/04/24 Waiting restrictions on Deansway are proposed near the junction of Malmesbury Road as part of the wider review. Restricting parking in both locations may be counter productive for residents and may increase speeds.</p> <p>Discussion to be had with residents to find out more</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			about the issue requiring resolution.		
10.7	4-24-11 Cricketts Lane Chippenham	<p>There is no safe passage for wheelchairs or mobility scooters from the top of Forest Lane to the London Road.</p> <p>Dropped kerbs and crossing points a) From Forest Lane onto the right hand side (East) pavement of Cricketts Lane b) dropped kerb crossing across the allotment and Cricketts lane Industrial Park entrances c) dropped kerb to allow access from the top of Forest Lane to the North side of Wood Lane/Cricketts Lane junction d) dropped kerb crossing across Derby Close</p>	<p>30/04/24</p> <p>This request is to be added to the overall dropped kerb request master list.</p>		
10.8	4-24-12 Long Ridings Chippenham	Request for extension of existing double yellow lines from 4 Long Ridings to junction with Brookwell Close. School traffic parks on both sides and blocks the road.	<p>30/04/24</p> <p>This request to be added to waiting restriction review batch for advert.</p>		
10.9	4-24-13 Market Mead, Chippenham	<p>I am reaching out on behalf of my partner that lives in this area and other people I speak to in the area of Market Mead, as we have a huge issue with people parking on our road (Market Mead), it can range from people parking for school pick up and drop off to people leaving their cars days down here for the week to go on the train station as there isn't much we can do about people blocking drives here and weekends are just as bad to. The issue I am more facing is we must drive through a tunnel to park our cars. We get people parking opposite the tunnel just after the dropped curb meaning when they do this - parking on the road or the curb it makes it beyond difficult to leave our own parking area. One tunnel for the buildings is large but their side isn't big enough.</p> <p>I am trying to see if we can get some double yellow lines or a post opposite to prevent people parking there as we currently have a car parking there preventing us to get in and out. Any car bigger than a Fiat struggle to get them inside without any cars</p>	<p>30/04/24</p> <p>Discussion to be had with residents regarding issue and potential solutions. Waiting restriction request not to be taken forward at this time.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		blocking us but when these cars park around the tunnel it makes it almost impossible and even worse if there is an emergency.			
11	AOB –				
11.1					
12	Funding Allocations made at this meeting				
12.1	1. 4-23-4 Marshfield Road, Chippenham - £12000 (£6000 LHFIG, £6000 CTC (to be confirmed)) for substantive bid. 2. 4-24-06 The Green Biddestone - £500 (£350 LHFIG, £150 Biddestone PC (to be confirmed)) for road markings.				
13	Date of Next Meeting - 25th July 10am – Monkton Park Committee Room D				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.
2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£3,582.42**

3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

4. HR Implications

- 4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

